

Rachel Gordon

Seasoned professional with 15 years of experience leading and managing nonprofit, policy, research, and education programs. Passionate about equity, justice, and movement-building.

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EXPERIENCE

Bean Group Global (Easthampton, MA), June 2019-Present

Project Manager

Work closely with founder to expand international development consulting business. Develop and manage grant proposals, budgets, partnerships, and outreach activities.

ZeroPoverty (Sunderland, MA), October 2018—Present

Consultant

Work closely with founder to expand research, funding support, concept and partnership development, and outreach activities related to cryptocurrency-based universal basic income.

Harvard Medical School (Boston, MA), March 2018-Present

Operations Specialist

Support the administration and delivery of online certificate courses in rapidly growing program. Process and maintain administrative and financial transaction records.

Verité (Amherst, MA), 2017—Present

Consultant

Provide occasional research, writing, and presentation support for projects to combat forced/trafficked labor. Write and edit grant proposals, technical assistance manuals, trainings, and reports for various organizational and coalition projects.

NELCWIT (Greenfield, MA), December 2018—February 2019

Acting Co-Director (Consultant)

Along with Director of Programs, directed day-to-day management of sexual/domestic violence crisis center serving Franklin County and the North Quabbin. Supervised staff, and coordinated and supported hiring processes, accounting, donor reporting, and community outreach.

Francia Wisnewski for 1st Franklin State Rep, 2018

Campaign Manager

Managed all aspects of political campaign including strategy, communications and media, budget and financial reporting, fundraising, PR, and events. Drafted all campaign emails and social media posts, candidate speeches, and policy memos.

Secure Livelihoods Research Consortium, 2012—2017

Program Manager/Researcher

Designed, managed, and carried out research and advocacy in South Sudan, Uganda, and Sierra Leone, coordinating many actors in complex, multi-million-dollar international partnership. Managed program budgets and work plans, reporting, and monitoring/evaluation. Key liaison with partner researchers, local civil society and NGOs, donors, public, and other stakeholders to cultivate research success and uptake by policymakers and humanitarian actors.

STRENGTHS

- Excellent written & oral communication
- Spanish proficiency
- Outgoing “people person”
- Public speaking / facilitation
- Power / policy analysis
- Risk / crisis management
- Highly organized
- Quick learner
- Creative problem-solver
- Effective collaborator
- Self-motivated
- Adaptable & good-humored
- Microsoft Office, Google Suite, Wordpress

Secure Livelihoods Research Consortium, 2014–2017

Gender Team Leader

Managed gender mainstreaming work plan and gender peer review process for 8-country consortium. Coordinated and led trainings and research support with gender point persons on country teams.

Urban Resilience to Chronic Violence Project (MIT, Cambridge, MA), 2011–2012

Researcher/Program Manager

Designed and carried out in-country research in Managua, Nicaragua for USAID-funded multi-country research group with a strong gender violence focus. Analyzed data, wrote case study, presented research to funders and other stakeholders.

World Learning/SIT Study Abroad (Brattleboro, VT), 2007–2009

Senior Student Affairs Officer

Shaped risk and crisis management for SIT's 65 study-abroad programs in 45 countries. Managed incident data, analyzed trends, tracked cases, and developed tracking systems. Key member of crisis management team; managed 24-hour global on-call system.

American Jewish World Service (New York, NY), 2005–2007

Program Officer

Coordinated all aspects of international service-learning program with U.S. universities, program staff, and host NGOs for 20+ groups annually; also led and facilitated programs. Articulated AJWS rights-based development mission and educational curriculum to participants, partners, donors, and other stakeholders.

EDUCATION

Master of Arts Urban and Environmental Policy and Planning, 2012

Tufts University

Concentrations: Urban violence and resilience; Disaster risk reduction

Master of Arts Law and Diplomacy, 2012

The Fletcher School of Law and Diplomacy, Tufts University

Concentrations: Gender & international governance; Human security

Bachelor of Arts, *cum laude*, 2003

Macalester College

Concentrations: International Studies; History; Gender Studies

Study Abroad: Development Studies in Ecuador, 2001-02

BOARDS + VOLUNTEER ACTIVITIES

Asylum Access, Oakland, CA – Board of Directors, Secretary

Greenfield Downtown Neighborhood Association – Founding board member

NELCWIT, Greenfield, MA – Board of Directors

Not In Our Town – Greenfield, MA – Co-coordinator

Pioneer Valley Workers Center, Northampton, MA – Volunteer

REFERENCES

Juan Carlos Aguilar
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